

# Cheapside C. of E. Primary School

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Headteacher

Mrs Kate Searle

25 May 2018

Dear Parents

## **Crown Estate Open Day - Tuesday, 5 June 10:00 am – 3:00 pm**

On Tuesday 5 June, Years 5 and 6 have been invited to visit The Great Park for an Open Day. This will involve taking part in, or watching, a number of activities based on the work that takes place in the park.

Children will be taken and collected by coach and the trip will take place during school hours. Children will need to wear school uniform and sturdy shoes or trainers, no sandals. They will need a coat, a packed lunch and drink (not fizzy), in a named carrier bag, sun cream and a hat or a waterproof coat (weather dependent), together with a bottle of water.

The Crown Estate's PR/marketing team would like to take some photos during the day. The images may be used for a number of purposes as detailed in the table attached.

Please complete the attached proforma giving permission for your child to travel to and from the Great Park by coach and complete the table giving permission for your child's/children's photos to be used. No individual names will be used; only 'Children from Cheapside School'.

This year the children also have the exciting opportunity to experience a zip wire. Please see the attached consent form. This must be returned along with the school proforma in order for your child to zip wire on the day. Please note: girls wishing to take part **must** bring a pair of shorts with them to wear underneath their dress.

We are asking for a voluntary contribution of £13.00 towards the cost of the trip. Please note that whilst we ask for voluntary contributions, without parental funding trips of this nature could not take place. We are committed to ensuring that no child should miss out through financial difficulties so please see the school office, in confidence, should you require assistance. Otherwise, please make your voluntary contribution online via your SCOPAY account.

We all look forward to a fun and informative day.

Yours sincerely

**Mrs Hayden and Mr Searle**

**Class Teachers**

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Name of child:.....

I/we do/do not give permission for my/our child/children to travel to and from the Great Park by coach.

I have paid a voluntary contribution of £13.00 online.

Photo may appear in	Tick or Cross
Crown Estate electronic newsletter.	
Windsor Estate Newsletter. Circulated to Estate employees and their families.	
Crown Estate website	
Local Press	

Signed:..... Date:.....