

Cheapside C. of E. Primary School

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Headteacher
Mrs Kate Searle

04 January 2017

Dear Parents

Clubs for this term

Change in process for booking clubs:

Please complete and return the booking sheet and associated forms by this Friday 06 January. Clubs begin next week. We are now operating a cash free office so please do not send cheques or cash to the office for clubs. Once you have selected clubs for your child, payment will be possible online next Monday.

Please find attached a list of clubs running this term. There are currently less clubs this term, as running too many on the same afternoon in the past has led to some clubs not being viable. We are however always interested in clubs that parents and pupils might like to see on the list, also in any clubs that parents themselves might be interested in running. Please see the School Office if you have any suggestions.

If clubs are oversubscribed, priority may be given to existing members, specific year groups, first come first served or names may be drawn out of a hat.

For some school-led clubs we ask for a voluntary contribution towards costs, including equipment, consumables, sporting activities and transport.

Other clubs have costs payable **to the external provider of the activity**. Please check the booking sheet. In some cases these may be paid for online directly with the provider or online to the school and we will pass on the payment. ***Please note that Clubs run by external providers must be paid for in advance of pupils participating.***

Whilst some contributions are voluntary, we cannot run these activities without sufficient financial support. With regards to all the clubs on offer we do not want any child to miss out on an opportunity to participate. If you have any concerns regarding costs, please speak in confidence to the staff in the school office.

Help needed:

Would you like to run or help to run a club?

If you have any ideas for clubs that you would like to run, please see the school office. We are very keen to harness the skills of our parents if you are able to spare the time. Please note that you will need to have a valid DBS check by the school.

Lunchtime gardening with the children/running of the allotment – volunteers needed please.

If you are DBS checked and would like to help with lunchtime gardening and running/upkeep of the allotment, please speak to staff in the office. If anyone is able to dig over the allotment ready for use then please also see the office staff.

General help

We would appreciate help from a couple of parents on a regular basis with kit changing and support on the sidelines, if needed, for Football club on a Friday. We may also ask for parental help with tournaments and matches as and when needed. Please note that you will need to have a valid DBS check by the school. If offering help with transport you will need appropriate business insurance.

If you are able to help out, please speak to staff in the school office.

Football

Please ensure that children have appropriate studs, trainers and shin pads for football.

Collection and attendance at clubs

Please collect your children promptly from after school clubs. Please check the timetable carefully, as clubs may finish at different times.

If your child is unable to attend a club session, we kindly ask you to let the coach or your child's class teacher know beforehand.

Please note if you wish on occasion to watch your child participate, e.g. at Football Club or football/netball matches onsite, please ensure you sign in, wear a visitor's badge and sign out as you leave.

Many thanks for your help and support.

Yours sincerely



Kate Searle
Headteacher