

Cheapside C. of E. Primary School

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Headteacher
Mrs Kate Searle

12 July 2016

Dear Parents

Further details – ‘Bugsy Malone’ – 15.7.16 – 7pm

Further to my earlier letter, I would like to clarify arrangements for our performance of Bugsy Malone.

We kindly ask that Key Stage 2 children are dropped off and collected from St. Mary’s School on these two days. We appreciate that you may have siblings still in school and we will be flexible on ‘drop-off’ and ‘pick-up’ times if this is the case. We would like children to be at the Rose Theatre for 9am and collected at 3.15pm.

They will need to wear school uniform and bring a packed lunch on both days.

When dropping off, we ask that parents/carers stop and let their children out of the car and then continue on their way rather than parking. School staff will be on site to receive the children.

St. Mary’s School kindly asks that Cheapside parents observe the following:

- **Please arrive at the school using the ST MARY’S ROAD entrance and leave the site by HORSE GATE RIDE/CORONATION ROAD.**



- **Please wherever possible car-share to minimise the number of vehicles on site.**
- **When on site, please obey all signage and follow any instructions by St Mary's staff who will be wearing hi-viz jackets.**
- **Please do not park in the drop-off/pick-up zones. If you need to park then tell a guide who will indicate the nearest parking space.**

At pick-up time, we ask that you park and wait outside the Rose Theatre until staff bring the children out.

On Friday, 15 July, we are holding a dress rehearsal for our infant children. Please drop them to St. Mary's School for 9am and they will be brought back to Cheapside School by a St. Mary's minibus driven by St. Mary's staff in time for school lunches.

This dress rehearsal is also an opportunity for any parents with young children who would like to come along – **please can you let the school know if you would like to come to this performance.**

For the Friday evening show, you will be directed straight to a car park and you will then need to make your way to the theatre which will be signed. This includes children who are performing.

There will be staff helping with parking and parents/carers are more than welcome to wait and get some refreshments from the bar area which will be manned by members of our PTA prior to the performance.

There will also be an interval in the production – another opportunity for refreshments if you so wish.

We ask that all parents and guests respect that St. Mary's is a 'No Smoking' site and also that filming/photography of the performance is not permitted.

**Kate Searle
Headteacher**